COMMUNICATION REPORT
UNA-UK Board Meeting Wednesday 31 May 2017

This report is intended to provide extracts of the Board Meeting in a format that can be treated as open and can be communicated more widely than the confidential board minutes. It is not intended to provide a full record of the meeting.

The Trustees approved the minutes of the Board meeting held on 9 March 2017.

Actions arising / Outstanding actions from previous Board meetings

The Chair asked members to email suggestions for 'high profile' trustee and patron directly to him on an ongoing basis.

The Board noted that all other actions outstanding had been completed

Implementing the new Board composition
Three national Trustees, (Patricia Irvine, Gari Donn and Marc Pollentine) and Youth Trustee (Dali ten Hove) retired at this meeting. The Chair thanked them warmly for their contribution, guidance and support.

Members approved appointment of Asher Simpson and Lindsey Noakes as two new recruited Trustees. Both have practical experience of fundraising and Youth engagement. Both Trustees will be invited to attend the next Board meeting.

Updating the 'Rules'
Following approval of next steps at the last Board meeting, the updated 'Rules' by UNA-UK's pro bono lawyers were presented to the Board. Subject to some minor amendments the updated 'Rules' were unanimously approved by the Board. These are available on the UNA-UK website.

Vice Chair
In accordance with Article 34(3) and Rule 13, Members approved Naima Siddiqi should continue as Vice Chair

Chair's Term of Office
In accordance with Article 34(2) the Chair's initial term of one year ends on 25 June 2017, Members unanimously approved a further term of five years.

2017-18 Proposed Budget
After much discussion and review of the Executive's plans, members approved the 2017-18 budget and proposed a further meeting to be held early 2017-18 to allow the Board to review UNA-UK's strategic plan and the Executive's plans to move towards a balanced budget.

Strategic Risk Review:
The Board reviewed UNA-UK's strategic risks and noted that the Finance and Governance Committee had carried out a detailed review of the risk register during its quarterly meetings. The Board approved amendments to the Strategic Risks presented during the meeting.

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Key Performance Indicators (KPIs):
The Board reviewed and noted progress with 2016-17 KPIs and approved 2017-18 KPIs as presented.

INFORMATION REPORTS:

Finance & Governance Committee meeting (F&GC) update
The Board noted that the Committee had looked at the Executive's draft 2017-18 budget and recommended the budget be approved stressing that the Executive had reduced both staff costs - not replacing the Communications Officer (left in April 2017) and Deputy Director, Outreach (due to leave on 16 June 2017) saving approx. £87k and reducing direct costs by 50% with the aim of moving towards a balance budget during this strategic period.

Conference 2017:
Members noted that informal feedback received was that the event was successful in stimulating debate and interest with local UNAs. Members were positive and valued the 'staying connected' section. Comments were also received that £30 ticket price was very good value as it included refreshments and lunch.

The Conference Committee expressed their thanks to the two Outreach Trustees for their contribution on the day. The Committee also thanked the Deputy Director, Outreach, the Outreach Assistant and the volunteers for making Conference '17 a success.

MATTERS RELATING TO UNA YOUTH AND UNA NATIONS/AREAS

Applications for recognition

None received since the last Board meeting

The Board noted written reports received from:
- Report from UNA Youth
- Report from UNA Northern Ireland
- Report from Outreach Trustee (Viv Williams)

AOB
Trustees were asked to complete and submit to the Company Secretary their 'Annual declaration of interests' forms.

Dates of next Board meeting: TBC