

To: All paid-up members of the Company
Kingston Smith LLP, Chartered Accountants and Registered Auditors



Notice of Company Annual General Meeting

Notice is hereby given that the 19th Annual General Meeting of the United Nations Association of Great Britain and Northern Ireland ('UNA-UK' or 'the Company'), a company limited by guarantee (registered number 2885557), will be held at **3pm on Thursday 20 June 2013** in The Eastwood Room of the Farmers Club, 3 Whitehall Court, London, SW1A 2EL. Tea and coffee will be served from 2.45pm.

All paid-up and honorary members of the Association have the right to attend and vote. Every paid-up and honorary member of the Association who is unable to attend has the right to appoint another person as his or her proxy.

A proxy voting form is available from the Company Secretary, UNA-UK, 3 Whitehall Court, London SW1A 2EL (tel. 020 7766 3455). It can also be downloaded from www.una.org.uk.

Completed forms must reach the Company Secretary by **2pm on Tuesday 18 June 2013**. Any forms received after this time will not be counted.

Agenda

1. MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 21 APRIL 2012

2. BUSINESS ARISING FROM THE MINUTES

3. ORDINARY RESOLUTION 1

That the audited accounts for the year ending 30 June 2012, together with the Directors' and Auditors' reports, be received and adopted.

4. ORDINARY RESOLUTION 2

That Kingston Smith LLP, having indicated their willingness to serve, be appointed Auditors to the Company for the ensuing year and that they be paid for their services a sum agreed by the Board of Directors of the Company.



Carol Hodson
Company Secretary

Financial summary for the year ended 30 June 2012

	2012 £	2011 £
INCOME		
Grants		
UNA Trust	411,674	394,000
Subscriptions	61,199	65,596
Donations	867	254
Legacies	9,477	7,250
Other project & departmental income	12,643	16,807
Other income	45,454	46,474
Total income	541,314	530,381
EXPENDITURE		
Staff costs	337,772	383,636
Other project and departmental costs	143,570	80,131
Office costs	76,440	61,454
Other costs	23,600	26,826
Total expenditure	581,382	552,047
(DEFICIT) FOR THE YEAR	(39,268)	(21,666)
ASSETS AND LIABILITIES		
FIXED ASSETS		
Tangible assets	57,467	1,362
CURRENT ASSETS		
Debtors	38,656	68,703
Cash at bank and in hand	49,010	76,031
CREDITORS: amounts falling due within one year	(82,898)	(67,129)
NET CURRENT ASSETS	4,768	77,605
TOTAL ASSETS LESS CURRENT LIABILITIES	62,235	78,967
GENERAL RESERVES	39,699	78,967

Minutes of the 18th Annual General Meeting held on 21 April 2012 in the Eastwood Room of The Farmers Club, 3 Whitehall Court, London, SW1A 2EL

Present: Sir Jeremy Greenstock (Chairman) and 73 members (including by proxy)

WELCOME

Sir Jeremy Greenstock opened the 2012 AGM and welcomed all those present.

The Chairman and Executive Director gave their annual reports to the membership with questions taken after the ordinary and special resolutions were voted on.

1. MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 10 MARCH 2011

The minutes of the UNA-UK AGM held on 10 March 2011 were **agreed** as a correct record and duly signed.

2. MINUTES OF THE GENERAL MEETING HELD ON 24 NOVEMBER 2011

The minutes of the General Meeting held on 24 November 2011 were **agreed** as a correct record and duly signed.

3. BUSINESS ARISING FROM THE MINUTES

There were no matters arising from the minutes of the meetings held on 10 March 2011 and on 24 November 2011.

4. ORDINARY RESOLUTION 1

‘That the audited accounts for the year ended 30 June 2011, together with the Directors’ and Auditors’ reports, be received and adopted.’

The meeting unanimously **approved** the resolution.

5. ORDINARY RESOLUTION 2

‘That Kingston Smith have indicated their willingness to serve, be appointed Auditors to the Company for the ensuing year and that they be paid for their services a sum agreed by the Board of Directors of the Company.’

The meeting unanimously **approved** the resolution.

6. OTHER NOTIFIED BUSINESS

6.1. Presentation by Sir Jeremy Greenstock- Chairman UNA-UK

Sir Jeremy said that it had been a very busy year for UNA-UK, and that he was pleased at the progress that had been made to further the understanding and impact of the organisation’s work. In particular, he was pleased that the Executive had been able to establish the new charity and that Charity Commission approval had been gained within seven days of submitting the application for charitable status. Sir Jeremy also thanked the membership for their support of the plans to create the new charitable governance arrangements, as these would provide a more efficient and effective platform for UNA-UK going forward.

Sir Jeremy said that UNA-UK was working in a competitive environment for funding and that the Executive Director would be using all of his energy, innovation and ingenuity to ensure the organisation continued to secure funds from a variety of sources. Sir Jeremy thanked donors of the grant administered by The Joseph Rowntree Charitable Trust (JRCT) and the Ferguson Trust for their continuing support, but he reminded members that these sources of funds were time-limited, although he was pleased that the JRCT had agreed to fund a new three-year programme of work focussed on the ‘responsibility to protect’.

Sir Jeremy went on to highlight key policy areas and events that UNA-UK had been involved in during the past year, and to outline his thoughts on the focus of future policy work. He said that over the coming year, the UNA-UK staff would have more time and more opportunities to develop the organisation’s policy and outreach work, and to engage in lobbying, now that the work of establishing the charity had been achieved.

Sir Jeremy stressed that the investment in the new website, the new format of New World, new initiatives with embassies and the development of UNA-UK's work with young people were all important means that UNA-UK would use to support its plans to strengthen and grow its reach.

Sir Jeremy went on to explain that UNA-UK had a vital role to play in engaging the public in the work of the UN, and in encouraging UK government support for UN programmes. Commenting on current UN positions and activities, including in Libya, Syria, Burma and South Sudan, he said that tackling severe abuses of human rights remained a great challenge and that human rights generally were hard to take forward when many see it as a 'Western' construct.

He said that the UN, as it ages, and as its Member States adopt increasingly subjective and polarised positions, showed signs of diminishing impact on hard political issues. However, he maintained that the UN's relevance remained as great as ever, as the setter of global norms, as the protector of the rights of weaker states and groups, and as the framework for effective programmes on peace, human rights and development. Its moral authority in determining the criteria for legitimacy of political action was still a cardinal feature of current geopolitics. UNA-UK's work to maintain and increase support for the UN was therefore highly important. He went on to talk about the UK government's role and the strong contribution it made to the development of global responsibilities.

He ended by thanking those present, as well as UNA-UK's wider member- and supporter-base, for their energy and commitment to UNA-UK's work, saying that he believed what UNA-UK does matters.

6.2 Presentation by Phil Mulligan, Executive Director UNA-UK

Phil Mulligan updated the members on the progress made in the first year of UNA-UK's 2011-15 Strategic Plan, and outlined future plans for the organisation.

6.3 Membership topics for discussion

The membership submitted the following topics for discussion.

6.3.1. The need for an adequately resourced Publicity and Membership campaign linked to the UN Forum and the Olympic Truce Campaign to capitalise on these opportunities to raise the profile of UNA.

Natalie Samarasinghe said that a great deal of effort and thought had gone into constructing UNA-UK's Olympic Truce campaign, and that this policy objective had been embedded across UNA-UK's programmes and activities. She also said that opportunities to raise the profile of UNA-UK and to encourage outreach were considered as a matter of course in all that UNA-UK does.

6.3.2. That when the Executive conduct activities OR when presenting proposals to the Board for approval - The Executive shall consider where and how outreach to and recruitment of new members and / or the involvement of existing members can be included as an important component and that they shall demonstrate this in their reporting to the Chairman and Board.

The Executive shall ensure that increasing membership and the retention of a more involved and active membership shall form an important component of HQ activities.

Sir Jeremy said that outreach and engagement were part and parcel of all UNA-UK's activities, and that the involvement of the membership occurred through various routes. Engagement was a two-way process and an open-ended one. The Executive should continue to seek better ways to communicate UNA-UK's messages, and members and branches needed to be active in keeping the UN at the forefront of people's minds and in taking these messages into their communities.

6.3.3. How will the Regions be accounted for on the Board of Directors with so few representatives?

Sir Jeremy said that the regions were not accountable to the Board. The Board is responsible for the overall governance of the organisation. He added that the Board's geographic Directors would continue to report on activities in their area, and to serve as a link between national, regional and local activity.

6.4 Presentation of Awards for Distinguished Service

Sir Jeremy Greenstock announced the following Awards for Distinguished Service by UNA-UK members:

Ruth Dolman	Eastern Region
Jo Stocks	London & South East Region
Anne Sieve	Southern Counties Region
Enid Lodge	North West Region
Robert Davies	UNA Wales
Alec Gaines	UNA Scotland

6.5 Results of the recent elections of the Trustees of the new charity- English Geographic areas

Sir Jeremy announced the results of the recent Trustee elections

Luckshan Abeysuriya	North West and North East
Gian Clare	Central and Eastern
Roger Hallam	London and South East
Viv Williams	South and South West

Sir Jeremy thanked all the members of the Board for their contributions during the year. He said that UNA-UK was in a period of transition to the new charity governance structure and he wanted to take this opportunity to particularly thank those members of the Board who had come to the end of their term of office: Patricia Rogers, Susannah Anastasi, Richard Broadbent, Anne Sieve, Janet Blackman, Trevor Evans and Chris Dickenson.

No other Business was raised.

Sir Jeremy concluded the meeting by thanking members for attending.